

PASEO MASTER ASSOCIATION VILLAGE CENTER RULES AND POLICIES

These rules and policies are established to protect the Village Center Facilities and to promote the health, safety, welfare and enjoyment of all persons using the Village Center Facilities. In the context of these policies "member" shall refer to any member of the Paseo Master Association including Unit Owners, approved Tenants, and their immediate families. The Village Center management may amend these policies from time to time and all amendments shall be binding on all members.

All rules and policies listed herein may apply to other Village Center facilities and areas despite their specific listing under any single category.

General

1. Members, guests and their families shall abide by all rules and policies of the Village Center, as may be amended from time to time.
2. The Village Center facilities shall be open for use by members and their guests during the days and hours established by the Village Center management. Use of Village Center facilities may be restricted or reserved from time to time by the Village Center management and areas of the Village Center may be closed for scheduled maintenance and repairs from time to time
3. Private functions are permitted at the Village Center only with prior written permission of the Village Center management. The member sponsoring the function shall assume full responsibility for the conduct of guests. The sponsor may not affix decoration to the Village Center facilities without the prior written consent of the Village Center management. The sponsor of the function shall be responsible for removal of decor, any damage to the Village Center facilities and for the payment of any charges not paid by individuals attending the private function.
4. Special events and functions may be scheduled from time to time at the discretion of the Village Center management.
5. It is contrary to the Village Center's policy to have its facilities used for functions or fund raising efforts for the benefit of a political cause, except as specifically permitted by the Village Center management. The Village Center facilities shall not be used in connection with organized religious services or other activities except if approved in writing by the Village Center management.
6. Performance by entertainers will be permitted on the Village Center facilities with the advanced written permission of the Village Center management. Amplified music approved by the Village Center management played outside the Village Center may be played at a reasonable level only 10:00 PM unless otherwise approved in writing by the Village Center management. Amplified music approved by the Village Center management played inside the Village Center may be played at a reasonable level until 12:00 am unless otherwise approved in writing by the Village Center management.
7. Members and their guests may not abuse any of the Village Center employees, verbally or otherwise. All service employees of the Village Center are under the supervision of the General Manager and no member or guest shall reprimand or discipline any employee, nor shall a member or guest request an employee to leave the Club facilities for any reason. Any employee not rendering courteous and prompt service should be reported to the Village Center General Manager immediately.
8. Dogs or other pets, with the exception of service animals, are not permitted in the Village Center facilities except with the written permission of the Village Center management. Where pets are permitted on the grounds they must be on a leash and waste disposed of properly. Members are responsible for damage caused by an animal owned by the member or under the member's control.
9. Commercial advertisements shall not be posted or circulated in the Village Center nor shall solicitations of any kind be made on Village Center facilities without the prior written approval of the Village Center management. Other than as permitted in writing by the Village Center, no petition shall be originated, solicited, circulated or posted on Village Center property.
10. The Village Center management reserves the right to limit the number of pages printed by a member in the computer lab at any time.
11. Members and guests are not permitted to view offensive websites on Village Center property.

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12. Parking is permitted only in areas identified as such. No parking will be allowed on grassed areas or the front round about entryway. "No Parking" and "Handicap" signs must be observed. Violators may be towed at the owner's expense.
13. Absolutely no fireworks are permitted anywhere on Village Center property or adjacent areas unless part of a fireworks exhibit organized and conducted by the Village Center management.
14. Firearms and all other weapons of any kind are not permitted on Village Center property at any time.
15. Members shall not request personal services from employees of the Village Center while they are on duty nor shall members be allowed personal use of the Village Centers furnishings or equipment which are not ordinarily available for use by members.
16. Members shall not use the roster or list of members of the Association for solicitation or commercial purposes.
17. Each member shall be responsible for filing with the main office, in writing and on a form provided by the Village Center, his or her current mailing address, where the member wishes all notices of the Village Center to be sent. A member shall be deemed to have received mailings from the Village Center three (3) days after they have been mailed to the address on file with the Club. In the absence of an address on file with the Village Center Concierge, any Village Center mailings may, with the same effect described above, be addressed as the General Manager may think is most likely to cause its prompt delivery.
18. The Village Center must be notified in writing of any change of address. Failure to do so shall constitute a waiver of the right to receive Village Center notices, bulletins and any other communications, and a violation of these rules and policies. Unit Owners are also responsible for notifying the management company with any change of address.
19. All complaints, criticisms or suggestions of any kind relating to any of the operations of the Village Center or its employees must be in writing, signed and addressed to the General Manager.

Children

1. Unless approved by the Village Center management in advance, children aged seventeen (17) years of age or younger are not allowed at the Village Center unless accompanied and supervised by an adult.
2. Members are responsible for the conduct and safety of their children when on Village Center property.

Discipline:

1. Members are responsible for their own conduct and for the conduct of their family members and guests. Any member whose conduct or whose family's or guest's conduct shall be deemed by the Village Center management to be likely to endanger the welfare, safety, harmony or good reputation of the Village Center or its members or otherwise improper, may be reprimanded and suspended from the Village Center. The Village Center management shall be the sole judge of what constitutes improper conduct, but improper conduct will include, without limitation:
 - a. Failure to abide by the rules and policies as set forth herein and as established by the Village Center from time to time
 - b. Abusing Village Center personnel or employees
 - c. Acting in a manner incompatible with the standard of conduct of the existing rules and policies or which would likely injure the reputation of the Village Center.
2. The Village Center management may restrict or suspend some or all of a member, family members and/or guests Village Center privileges at their discretion.
3. Violation of any of these rules or conduct in a manner prejudicial to the best interests of the Village Center will subject the person in violation to disciplinary action by the Village Center management in accordance with these Rules and Policies.
4. The personnel of the Village Center will have full authority to enforce these rules and policies and any infractions will be reported to the management of the Village Center.

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5. In no event shall the Village Center staff or members discriminate against any individual because of the individual's race, color, religion, sex, national origin, age, handicap or other bias prohibited by law.

Dress Code

1. It is expected that members will dress in a fashion fitting the surroundings and atmosphere of the Village Center. It is also expected that members will advise their guests of the dress requirements. The Village Center may publish dress requirements from time to time.
2. Bathing suits may only be worn in the pool areas. All other Village Center facilities require appropriate attire and shoes to be worn at all times. Shirts and shoes must be worn at all times inside the Village Center.
3. Workout attire is acceptable in the Fitness Center and is further described in the Fitness Center section.

Fitness Center

1. Regular operating hours for the Fitness Center will be posted by the Village Center management and may change from time to time.
2. No physician or nurse is on duty. Any member or guest with health or physical problems should first consult his or her physician before using any of the health and fitness facilities.
3. By using the Fitness Center all users acknowledge a full understanding of the inherent dangers and risks associated with the use of the Fitness Center and/or any fitness equipment or activity therein and declare they are physically sound and suffering from no condition, impairment, disease, infirmity, or other illness that would otherwise prevent their participation in any fitness or wellness activity. Furthermore, all users of the Fitness Center affirm that they have been given a physician's permission to participate, or choose to participate without the approval of a physician, in any and all fitness / wellness activities.
4. In consideration for being permitted use of the Fitness Center, users assume all risks involved and agree they are responsible for any resulting personal injury and damage to or loss of property which may occur as a result of their use of the Fitness Center or any fitness / wellness activity therein.
5. It is the responsibility of all persons to obtain instruction on how to properly and safely use the equipment prior to usage of such equipment and the equipment is only to be used in accordance with such instructions.
6. All weights and pieces of equipment must be returned to their proper places at the completion of use.
7. Casual workout attire is acceptable at the Fitness Center such as t-shirts, tank tops, gym shorts or warm-up pants. Aerobic or court shoes are the only shoes allowed and must be worn at all times. Black soled shoes, flip flops, sandals or open-toed style shoes are not permitted in the fitness center.
8. Smoking, alcoholic beverages and food are prohibited in the Fitness Center. Sports drinks may be brought in for personal consumption.
9. Cell phones are not allowed to be used in the Fitness Center
10. Children age seventeen (17) years of age or younger are not permitted to use the Fitness Center unless accompanied or supervised by an adult.
11. Horseplay, profanity, disruptive conduct and indiscreet behavior at the Fitness Center are strictly prohibited.
12. Personal audio devices and Fitness Center televisions should be kept at a volume that does not disturb other members or guests.

Food and Beverage

1. Absolutely no coolers or outside food and beverage permitted at the Village Center. All food and beverages consumed on the Village Center property must be furnished by the Village Center unless otherwise approved in writing by the Village Center management.
2. Alcoholic beverages will not be served, sold, nor permitted to be consumed at the Village Center in any manner prohibited by law. The Village Center reserves the right, in its sole discretion, to refuse services to a member or guest who appears to be intoxicated.

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3. Reservations are required for special events and in-season dining. The Village Center will begin accepting reservations no less than one (1) week prior to an event. Cancellations must be made a minimum of 72 hours in advance to avoid cancellation charges equal to a per person charge of 75% of the event's cost or \$20 per person, whichever is greater. A la carte dining is on a first come-first serve basis with the exception of peak season during which reservations will be required for Pub and Bistro service. For the purpose of clarity, peak season is defined as beginning the week of Thanksgiving and ending on Mother's Day.
4. For the convenience of the Village Center patrons a service charge percentage, as determined from time to time by the Village Center management, may be added to all food and beverage sales.

Guests

1. Guest privileges may be extended under the rules established by the Village Center management and amended from time to time. The Village Center management reserves the right to limit the number of guests that accompany a member on any given day. The Village Center management shall establish from time to time the rules and policies for use of the Village Center facilities by guests. Guest privileges may be denied, withdrawn or revoked at any time for reasons considered sufficient by the Village Center management.
2. Residents are permitted to bring a maximum of (4) guests to the Village Center at any one time.
3. Guests are not permitted to bring guests.
4. A houseguest is defined as a guest temporarily residing in a member's residence in the Paseo Community. Houseguests must be registered by the sponsoring member with the Village Center management five (5) business days prior to the arrival of the houseguests. Application forms requesting houseguest privileges may be obtained from the Village Center. Houseguest privileges will only be extended to houseguests of a member while the houseguest is residing in the member's residence.
5. Houseguests are permitted to use the Village Center facilities unaccompanied by the member and in accordance with the rules and policies adopted by the Village Center management.
6. Village Center access will be granted to the houseguests for up to a maximum of two (2) consecutive weeks. At the expiration of the access, renewals of houseguest privileges may be granted at the discretion of the Village Center management.
7. The Village Center management reserves the right to require identification by each houseguest.
8. All guests of members not identified as houseguests are considered day guests and must be accompanied by a member at all times that they are using any amenities at the Village Center and only in accordance with the rules and policies of the Village Center.
9. The Village Center management reserves the right to require identification by each day guest.
10. The sponsoring member is responsible for the conduct of their guests while at the Village Center. If the manner, deportment or appearance of any guest is deemed to be unsatisfactory, the sponsoring member shall, at the request of the Village Center, cause such day guest to leave the premises of the Village Center.
11. In the event residents would like to exceed the guest limit, a Guest Limit Exemption Form may be submitted no less 24 hours in advance. The Village Center will not approve more than four (4) guests during Peak Season which is defined as beginning the week of Thanksgiving and ending on Mother's Day.
12. Unit Owners renting their property relinquish use of the Village Center amenities to the approved tenant.

Locker Room Facilities

1. Lockers shall be available for daily use only.
2. We recommend you not bring valuables into the locker room. Each person entering the locker room assumes liability for the loss of any items stored in a locker or common closet. For safety reasons, all clothing and personal articles must be stored in a locker or common closet in the locker room and not under benches or in common areas.

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Loss or Destruction of Property or instances of Personal Injury

1. Each member and each guest assume sole responsibility for his or her property. The Village Center shall not be responsible for any loss or damage to any private property used or stored on the Village Center property, whether in lockers or elsewhere. Any such personal property which may have been left in or on the facilities for ten (10) days or more may be disposed of. Property found at Village Center is placed in Lost and Found. Inquire with Village Center staff for lost and found items.
2. No person shall remove from the room in which it is placed or from the Village Center premises any property or furniture belonging to the Village Center without proper written authorization. Sponsoring member shall be liable for any property damage caused by the member, guest or family members. The cost of such damage shall be charged to the responsible member.
3. Any member, family member, guest or other person who, in any manner, makes use of or accepts the use of an apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the Village Center, including without limitation, the use of golf carts, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the Village Center either on or off the Village Center premises, shall do so at his or her own risk.

Movie Theater

1. The Village Center staff reserves the right to refuse the showing of any movie deemed inappropriate.
2. Children seventeen (17) years of age or younger are required to be accompanied and supervised by an adult at all times unless previously agreed to in writing from the Village Center management.
3. No outside food, beverages, or alcoholic beverages are permitted in the theatre, unless it has been provided by the Village Center.
4. For the consideration of others, please arrive on time and turn off all cell phones.

Pool

1. These rules apply to all pools at the Village Center including Lagoon Pool, Lap Pool, Kids Pool, and Hot Tub.
2. The Village Center staff has the authority to expel from the pool area anyone who fails to cooperate in following the Pool Rules or whose conduct is otherwise unbecoming of a member or guest.
3. Use of the pool at any time is at the swimmer's own risk.
4. Swimming is permitted only during designated hours. The pool is officially closed at Sunset.
5. All swimmers must wear bona fide swimming attire. Cut-offs, dungarees, Bermuda shorts and thongs are not considered appropriate swimwear. Shoes and shirts must be worn outside the swimming pool areas.
6. Showers are required before entering the pool.
7. Children under eighteen (18) must be accompanied by an adult.
8. Children must be three years of age and toilet trained to use the pool. Children wearing diapers are not permitted in the pool.
9. Children who cannot swim must be accompanied by a parent or guardian at all times while in the pool areas.
10. Saving chairs for persons absent from the pool area is prohibited. Persons who leave the pool area for over thirty minutes must relinquish lounges and chairs by removing all towels and personal belongings.
11. All members and guests are required to put umbrellas down after use.
12. Food and Drink is allowed only in designated areas of the pool facilities and must be furnished by the Village Center.
13. No food or beverage is allowed within four (4) feet of the pool edge or inside the pool.
14. Bottles, glass objects, drinking glasses and sharp objects are not permitted in the pool area.
15. Radios, televisions and the like may be listened to if played at a sound level which is not offensive to other members and guests.

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16. Animals, bicycles, skateboards, play balls of any type and coolers are not permitted in the pool area.
17. Flotation devices are permitted for non-swimming children up to five years of age. Tire inner tubes are not permitted. Noodles are permitted. Small toys and reasonable sized air mattresses may be permitted depending on the number of people in the pool.
18. Running, pushing, dunking, spitting or spouting water, tag games and other hazardous activity are not permitted in the pool areas.
19. Throwing any type of object, including but not limited to, Frisbees, footballs, tennis balls, or other balls, is not permitted in the pool area.
20. Diving is not permitted.
21. Fishing, spear fishing and snorkeling equipment, other than a mask and snorkel are not to be used in the pool areas except as part of organized course of instruction and with prior written approval of the Village Center management.
22. Swimming parties may be arranged through the Village Center management in advance of the occasion.
23. All persons using pool furniture are required to cover the furniture with a towel when using suntan oils and lotions.
24. All persons using the pool area are required to properly dispose of their trash, including but not limited to cups, paper products, cigarettes, etc., in the appropriate containers located throughout the pool area.
25. Lifesaving and pool cleaning equipment may be used only for the purposes intended.

Smoking

1. The Village Center is a non-smoking facility.
2. Tobacco and Electronic smoking will be permitted **only** at designated areas as determined by the Village Center management.

Tennis

1. The Rules of Tennis of the USTA shall apply at all times, except when in conflict with the local rules or with any of the rules herein. If a conflict arises the Tennis Pro shall determine what rule shall apply.
2. Court reservations must be made in advance and by using a reservation system established by the Tennis Pro.
3. Singles may each play on a court for 75 minutes and doubles may play on a court for 90 minutes, except as otherwise determined by the Tennis Pro.
4. At the end of their playing period, players must promptly relinquish their court to the next players. Once a member is off the court, the member may sign up for the next available court time.
5. Proper tennis etiquette should be observed at all times. Excessive noise, racquet throwing or profanity will not be permitted at any time. Trash and other litter must be deposited in the proper receptacles.
6. Proper tennis attire as determined by the Tennis Pro is required at all times. Undershirts, fishnet shirts, cut-offs, Bermuda shorts, jams, blue jeans, bathing suits, gym shorts, slacks and walking shorts are not permitted. Regulation tennis shoes are required.
7. Skateboards, bicycles, roller skates, roller blades, etc., are not permitted on the tennis courts.
8. Use of the tennis courts shall be subject to the control of the Tennis Pro at all times. The Tennis Pro shall determine the suitability of the courts for play. Courts will be closed when necessary for maintenance operations, when dictated by safety considerations, or under adverse weather conditions. The Village Center management may reserve the courts for special events.