



**PASEO MASTER HOMEOWNER'S ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING MINUTES
April 17th, 2024**

Call meeting to order and determination of a quorum.

Meeting was called to order by President, Travis Otto at 4:02pm

Proof of Notice

General Manager, Rosa Nieves verified proof of notice.

Board Members:

Travis Otto, President	Present
Cora Revis, Vice-President	Present
John Lines, Treasurer	Present
Mike Pawielski, Secretary	Present
Arlette Abbott, Director	Present

Management in Attendance:

Rosa Nieves, General Manager

Zach Grubb, Administrative Assistant

Approval of Meeting Minutes from March 2024.

A motion to dispense the reading of the minutes and approve them as written was made by Treasurer, John Lines seconded by Secretary, Mike Pawielski. All in Favor, motion carried.

Member comments related to Agenda and non-Agenda items.

Members were given the opportunity to speak.

Reports

a. President

President – Travis Otto, expressed he had no report at the moment but wanted to encourage homeowners to inspect their homes, check their AC before going back home.

- b. Treasurer
The Treasurer, John Lines provided a full report of the financials of the association and current status of the association.
- c. General Manager
General Manager, Rosa Nieves provided a report regarding ongoing projects.
- d. Committees
 - DRC** – Cora Revis, Liaison reported the DRC didn't have a quorum to meet Tuesday, May 14th, the meeting has been rescheduled for Friday, May 17th.
 - Pickleball** – No report was submitted
 - Maintenance/Landscape** – John Lines provided a report based on completed and pending projects.

Old business:

Bistro Remodeling Approval – A motion was made by Vice-President Cora Revis to accept the lighting proposal of \$11,242.00 without the corridor light, seconded by Secretary, Mike Pawielski. All in favor, motion carried.

A motion to approve the carpet replacement proposal from Macco's floor covering for the amount of \$31,456 was made by Vice-President, Cora Revis, seconded by Treasurer, John Lines. All in favor, motion carried.

A motion to accept the proposal for the Painting of the Bistro by Hammond Painting was made Vice-President Cora Revis seconded by Secretary Mike Pawielski. 4 in favor Cora, Travis, Arlette & Mike, 1 against, John Lines. Motion carried.

Paseo Website Approval – A motion was made by Treasurer John Lines to approve the website offered by KW, seconded by Vice-President Cora Revis. All in favor, motion carried.

Land Purchase Update – an update regarding the purchasing of the land was provided by Mike Pawielski.

New Business:

New IT vendor Discussion & Approval – A motion to approve the new IT vendor CRS for \$1,478 monthly was made by Treasurer, John Lines seconded by Secretary, Mike Pawielski. All in favor, motion carried.

Member comments related to non-agenda items

Members were given an opportunity to speak.

Date of next meeting

Next Board meeting will be June 19th at 5pm



Adjournment

A motion to adjourn was made by Secretary, Mike Pawielski at 5:14pm

Respectfully submitted by

Rosa Elena Nieves, LCAM

On behalf of the secretary, Mike Pawielski